



## **Employee Relations Commission**

The Employee Relations Committee is comprised of members of the Civil Service Commission that meets on the second and fourth Mondays of each month at 7:00 p.m. in the West Annex Commission Meeting Room and on other Mondays as required. All meetings are open to the public except for those portions related to personnel issues that under law may be considered in closed session. Those who wish to speak on any matter on the agenda are asked to complete a "Speaker Information" card (available at the meeting) and relay it to the staff before leaving the meeting.

Staff reports are available for review at the Human Resources office, Civic Center Library, and the City Clerk's Office. Direct any other questions or concerns to Civil Service Manager Stacey Lewis at 310.618.2968. Agendas are posted on the City of Torrance Home Page [www.torrnet.com](http://www.torrnet.com).

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please call 310.618.2939. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-104 ADA Title II]

**HOURS OF OPERATION**  
**Monday through Friday**  
**from 7:30 a.m. to 5:30 p.m.**  
**Offices are closed**  
**alternate Fridays.**

# **EMPLOYEE RELATIONS COMMITTEE (CIVIL SERVICE COMMISSION)**

**CITY COUNCIL CHAMBERS  
CITY HALL  
3031 TORRANCE BOULEVARD  
TORRANCE, CALIFORNIA 90503**

**MONDAY, SEPTEMBER 19, 2005  
7:00 P.M.**

## **A G E N D A**

Meeting will be held in conjunction with the Civil Service Commission meeting, but not before 7:00 p.m.

### **CALL TO ORDER**

### **ROLL CALL**

### **CONSENT CALENDAR**

Disposed of by a combined motion unless separate consideration is requested by Commission or audience.

1. Motion to Accept and File Affidavit of Posting

### **WRITTEN COMMUNICATIONS**

2. Unit Determination for the New Classification of Public Safety Communications Supervisor

### **ORAL COMMUNICATIONS**

### **ADJOURNMENT**

**ROLL CALL: Doty, Shwartz, McPhail**